

REPORT TO: COMMUNITY PLANNING BOARD – 10 JUNE 2009

SUBJECT: SINGLE OUTCOME AGREEMENT – END OF YEAR MONITORING STATEMENTS

BY: CORPORATE POLICY UNIT MANAGER

1. REASON FOR REPORT

- 1.1 The Community Planning Board is invited to consider an analysis of performance in addressing the national and local outcomes over the first year of the SOA (2008/09).

2. RECOMMENDATION

2.1 It is recommended that the Community Planning Board:

- (i) Approves the current analysis of performance against the actions addressing the national and local outcomes over the first year of the SOA;**
- (ii) Approves the draft public performance report;**
- (iii) Notes the current performance against the indicators and that this position will be updated as information becomes available; and**
- (iv) Notes, in the event of changes, finalised reports will be submitted to this group at the next meeting.**

3. BACKGROUND

- 3.1 This information has now been updated to the end of Quarter 4 of 2008/09. The Quarter 4 information completes the cycle of performance reporting on the SOA (2008/09). The monitoring reports are an important aspect to demonstrate to Government that the community planning partnerships have contributed to the delivery against the local and national outcomes.
- 3.2 A detailed analysis of performance against each of the actions for which the five strategic theme groups are responsible, has been carried out and is set out in the appendices under each of the relevant local and national outcomes. **(Appendices 1-6)**
- 3.3 The following table provides a summary of performance in statistical terms under each of the national outcomes.

National Outcome	Actions Contributed	Actions Partially Contributed	Actions Not Contributed	Total
1	5	8	5	18
2	6	1	1	8
3	4	6	3	13
4	14	1	1	16
5	9	2	1	12
6	15	5	3	23
7	6	3	4	13
8	1	1	-	2
9	5	1	3	9
10	8	4	1	13
11	8	2	4	14
12	4	5	1	10
13	3	-	-	3
14	2	1	2	5
15	7	1	1	9
Total	97 (58%)	41 (24%)	30 (18%)	168

- 3.4 The second and third columns represent the actions, which have been deemed to have contributed or partially contributed to the identified SOA local outcomes. It should be noted that the rankings were completed within the Corporate Policy Unit and have been loosely given their ranking as many of the actions are part of long term projects. Actions which have evidenced action against the outcomes have been ranked as contributing to the outcome with partially contributing being about establishing the framework for action.

It will be noted that 58% of the actions are deemed to have made a significant contribution towards meeting the outcomes with 41% partially contributing towards them.

The fourth column identifies the number of actions, which have been deemed not to have yet contributed to the outcomes. Of the 21% of actions in this category many have been delayed and are anticipated to be completed by the end of 2009/10.

- 3.5 The following table provides a summary of performance in statistical terms under each of the national outcomes for which the Wealthier and Fairer Group is responsible. The detailed report on the indicators in attached. **(Appendices 7-11)**

National Outcome	Improved	Worsened	No Change	Cannot be Calculated	Total
1	-	-	-	10	10
2	1	1	1	10	13
3	-	-	-	8	8
4	15	6	6	12	39

5	1	-	-	14	15
6	-	1	1	29	31
7	-	-	1	9	10
8	-	-	-	8	8
9	16	8	1	11	36
10	7	2	-	2	11
11	2	1	4	1	8
12	1	4	2	1	8
13	-	-	-	1	1
14	3	2	-	5	10
15	-	-	-	-	-
Total	46 (22%)	25 (12%)	16 (8%)	121 (58%)	208

Of the indicators which can be calculated at this time, it shows that 22% improved with 12% indicator worsening. However it should be appreciated that most of these indicators show a long term trend and therefore would not expect a dramatic improvement to be seen after only one year of action. Indicators which cannot be calculated have included a date when the information is likely to be available. In most cases it should be available by the September deadline for publishing the performance report.

3.5 Public Performance Report

The performance information provided in the attached appendices will be used to inform the first Public Performance Report on the SOA (2008/09), which is due to be submitted to the Scottish Government in September 2009. The SOA Guidance published in September 2008 outlined that the reporting process will have a dual purpose – firstly an outward focus reporting to communities and the public on the delivery of outcomes in the local area and secondly feedback to the Scottish Government on the Council or Partnership's contribution towards the delivery of outcomes, which support the National Performance Framework.

- 3.6 The detailed tables attached to this report noting the progress against each action will be submitted to the Scottish Government for one part of the reporting process. While a public performance report will fulfil the other requirement to produce a public document giving a balanced view of performance. It is planned to submit the draft Public Performance Report prior to the meeting for consideration. **(Appendix 12 to follow)**

3.7 Improving the Future Monitoring Process

As the SOA (2008/09) was the first to be produced, the process of gathering the performance information during the year has presented many challenges, particularly given the considerable number of actions and performance indicators to be monitored. The reporting framework has been revised so that:

- Quarterly monitoring against the actions will continue to be presented to the strategic theme group against their outcomes and a comprehensive report to the Community Planning Board but will be based on the agreed milestones against each of the key actions.
- Annual reports against the performance indicators will be submitted to the strategic theme group against their outcomes and a comprehensive report to the Community Planning Board.

4. SUMMARY OF IMPLICATIONS

(a) Community Plan / Theme Plans / Partner Plans

The report sets out a detailed analysis of performance delivered during the year against the actions identified under the National Outcomes in the first SOA (2008/09).

(b) Policy and Legal

There is a requirement on all Community Planning Partnerships to monitor performance and report annually to the Scottish Government on delivering against the national outcomes in the SOA.

(c) Resources (Financial, Staffing and Risks)

Over the past year considerable time has been taken up with gathering the monitoring information. This has been due to a number of factors such as not defining the action in enough detail to enable proper reporting; descriptions of the progress which does not relate to the action or outcome or lack of reporting on the initial request. The improvements for monitoring the next SOA should alleviate some of this work.

Resources for reporting against the SOA 2008-9 will be met by the Council. Resources for delivering against the actions identified within the key actions will be considered by the Community Planning Board.

(d) Consultations

The officers listed in the appendix have provided the information for the monitoring report. It should be noted that this is the first time that many officers will have seen the final version of the report given the timescales involved in submitting a report to this meeting and opportunity has only be given to three (Safer & Stronger, Wealthier & Fairer and Smarter) of the five strategic group to comment due to the timing of their meetings. Therefore there may some changes in the final version.

The Council's Performance and Quality Assurance Officer and her team has provided the monitoring information. She has been consulted on the improvements to the monitoring framework for SOA 209-10. She has stated that it is important to identify the impact of the action in addition to the actual

progress update. From October quarterly reports will be submitted for 2009-10 to enable officers to put in place monitoring mechanisms.

The PPR and Communications Officer have been consulted to identify his needs to producing the performance report and ensuring that the monitoring information within this report will lead him onto the potential contents for that report. Senior staff should note that requirements for the PPR will necessitate further contact with departments to develop more detailed case studies of particular services. These case studies will be those that best illustrate the more accessible and relevant elements of the council's performance to the public.

5. CONCLUSION

- 5.1 The performance cycle of the first SOA (2008/09) is now complete. This report provides a detailed analysis of performance against the delivery of actions under each of the National Outcomes, for which the Community Planning Board is responsible. 82% of the actions have been deemed to contribute or partially contributed to the outcomes with 18% of actions have not yet impacted on the outcome.**
- 5.2 The report also sets out a series of recommendations designed to improve the efficiency and effectiveness of the reporting process for the new SOA (2009/10).**

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**Background Papers:
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